



Arizona Tuition Organization

Payroll Withholding Enrollment Form

This form is used by the employee to enroll in AZTO’s Payroll Withholdings. Arizona’s Payroll Withholdings Program allows taxpayers to donate to AZTO throughout the year via their employee withholdings.

Employee Instructions:

1. Complete the below form and return to AZTO. This form must be submitted annually for each tax year.
2. AZTO will email confirmation to you within one-week with Arizona Department of Revenue’s Form A-4C, Request for Reduced Withholding to Designate for Tax Credit.
3. Review and sign the A-4C. Give this form to your employer and request to participate in Payroll Withholdings for your AZTO tax credit donation.
4. Employer participation is optional. If your employer agrees to participate, the employer will withhold your AZTO contribution throughout the year and mail your contribution to AZTO on a quarterly basis on your behalf.
5. AZTO will receipt your various contributions annually. You will use this receipt to claim the Private School Tuition Tax Credit on your Arizona return.

Donor Name:		
Address:		
City:	State:	Zip:
Phone Number:	Email Address:	
Tax Year of Withholding Donation:	Contributions from Jan 1 – April 15 are Intended for Tax Year:	
Intended Contribution Total:	Filing Status: <input type="checkbox"/> Married Jointly <input type="checkbox"/> Individual	
Recommendation (Optional): Student Name	Recommendation (Optional): School Name	
Donor’s Signature:	Date:	
Employer Name:		
Employer Address:		
City:	State:	Zip:
Primary Contact Name and Title:		
Primary Contact’s Phone Number:	Primary Contact’s Email Address:	

Please return this completed form to AZTO by email to admin@azto.org.

“NOTICE: A School Tuition Organization cannot award, restrict or reserve scholarships solely on the basis of donor recommendation. A taxpayer may not claim a tax credit if the taxpayer agrees to swap donations with another taxpayer to benefit either taxpayer’s own dependent.”